

BID FOR EXTERNAL AUDITOR – FINANCIAL YEAR 2023/2024.

Issued by: YOUTH WINGS TANZANIA.

Submission Deadline: Monday, June 30, 2025, at 17:00 EAT.

About YOUTH WINGS.

YOUTH WINGS organization is a vibrant, youth-led civil society organization (CSO) based in Arusha, Tanzania, established in 2014. We empower communities by integrating health, human rights, economic development, governance, child protection, and environmental sustainability into youth-centered development programs.

Our organization serves both urban and rural communities across mainland Tanzania and Zanzibar, delivering inclusive services that reach young men and women through community-based, data-driven, and partnership-oriented approaches.

YOUTH WINGS, a sub-recipient of the PEPFAR/USAID-funded Meeting Targets and Maintaining Epidemic Control (EpiC) project carried out by FHI 360, works with the Ministry of Health and local government officials to increase all men's and women's access to HIV services and other health interventions.

Purpose of the Audit.

YOUTH WINGS seeks to engage a qualified and experienced audit firm to undertake the following for the **financial year**:

1. **Annual Statutory Audit (January 2024 – December 2024)** of the organization's financial statements, in compliance with:
 - **International Financial Reporting Standards (IFRS).**
 - **International Standards on Auditing (ISA).**
 - Tanzania NGO compliance regulations.
2. **Project-Specific Audit Report (October 2023 – September 2024)**, including donor-funded initiatives such as EpiC, in line with specific partner requirements (e.g., PEPFAR/USAID compliance and financial reporting standards).
3. **Management Letter and Recommendations** addressing internal control systems, financial practices, and operational compliance.

Eligibility Criteria. Interested firms must:

- Be legally registered and licensed to operate in Tanzania.
- Have at least **three (3) years of experience auditing NGOs** and donor-funded projects (preferably PEPFAR/USAID-funded).
- Be affiliated with a recognized professional accounting body (NBAA, CPA, ACCA, etc.).
- Demonstrate a strong understanding of financial regulations for nonprofits and Tanzanian statutory requirements.
- Provide qualified personnel with relevant sector expertise.

Proposal Requirements-Interested firms should submit:

1. **Cover Letter** addressed to the Executive Director, expressing interest.
2. **Company Profile** highlighting legal registration, qualifications, audit experience, and contact details of **three NGO or donor project references**.

3. **Technical Proposal** including:
 - Audit methodology and approach for both statutory and project audits.
 - Audit work plan and proposed timeline.
 - Composition and qualifications of the audit team.
4. **Financial Proposal** with a detailed cost breakdown (inclusive of taxes and fees).

Submission Instructions: Electronic Submission to:

The Executive Director,
YOUTH WINGS Tanzania,
PO BOX 16375,
Ilboru, Moshi Road, Arusha, Tanzania

Email your application as a **single PDF file** to:

 info@youthwings.or.tz and CC: youthwingstz@gmail.com

Key Dates:

- **Submission Deadline:** Monday, June 30, 2025, by 17:00 EAT.
- **Audit Period:** Statutory Auditing (January 2024 – December 2024) and Project Auditing (October 2023 – September 2024).
- **Final Reports Due:** Within 30 days of audit completion.

Disclaimer: YOUTH WINGS retains the right, without being required to provide a reason, to accept or reject any or all proposals. Only companies that have been shortlisted will be contacted.

Assure openness, responsibility, and excellence by auditing and bolstering Tanzania's youth-focused development in collaboration with YOUTH WINGS.